

AMHA Executive Committee Zoom Conference Meeting
12/8/2022 7 pm Central Time

EC Members Present: Debra Hopkins - President, Sheryl Peterson – Vice President, Clair Severson - Treasurer, Andrew Mueller - Secretary, Sid Hutchcraft – Director-At-Large. Also present were Laura Mullen 2022 World Show Manager and Val Shingledecker, AMHA Office Manager.

The meeting was called to order by Debra at 7:00 PM CST. She outlined the reason for the meeting—To discuss and prepare bid specs for soliciting applications for a new WS Show Manager for 2023.

The members of the EC and Laura Mullen and Val Shingledecker discussed previous bid specs. A long list of WS duties/responsibilities was reviewed and an attempt was made to determine which of these would be best handled by the Show Dept and which ones assigned to the new WS Manager. This review and discussion led to a list of items and duties that needed to be included in a job description for a new WS Manager. This job description will become a part of the bid specs/request for applications for a new WS Manager. The EC decided to meet again ASAP to review a draft copy and finalize the WS Manager request and then get it distributed.

The group also reviewed and discussed some possible changes in the duties of office staff, especially Val Shingledecker and Shana Fuchs and the Show Dept.

Hearing no other business to discuss, Debra adjourned the meeting at 8:30 PM CST.